

UNIVERSITY OF ENGINEERING AND TECHNOLOGY MARDAN



Advertisement No. 02/2026

WALK-IN TEST / INTERVIEW

The University of Engineering and Technology, Mardan, invites applications from suitable candidates for appointment against the following position on a **purely temporary fixed-pay basis** for a period of six (06) months, extendable up to maximum period of one (01) year on satisfactory performance.

S. No.	Title of Post	No. of posts	Qualification & Experience	Test / Interview Schedule
01	Administrative Officer Salary: Rs. 150,000/- per month (Fixed Pay)	01	First division Master's degree in Human Resource Management, Business Administration, Agriculture, Economics, or its equivalent with 05 years' experience or Second Class Master's degree in Public Administration or Economics or its equivalent with 10 years' experience of Executive Responsibilities in a University or a Government Department or an Autonomous Organization in Pay Scale 17 or its equivalent. Preference will be given to those who have served in the Armed forces/Police in an officer rank.	Date: 16-01-2026 Time: 09:30 AM to 11:00 AM

Note:

Interested candidates who meet the required criteria may submit application forms (available on the University website: www.uetmardan.edu.pk) along with **attested photocopies** of educational testimonials (Degrees/Certificates, Transcripts/DMCs), **Experience Certificates, copy of CNIC, one recent photograph**, and the **original fee deposit receipt** as mentioned below, in the office of the **Registrar, UET Mardan, on or before 16th January, 2026.**

Candidates may appear for the **walk-in test/interview** as per the schedule mentioned above.

Terms and Conditions:

1. A non-refundable application processing fee of **Rs. 3,000/-** must be deposited in any branch of **Bank of Khyber (throughout Pakistan)** in the University Account titled “Miscellaneous Fund UETM”, **Branch Code: 0179, Account No.: 003001354859, IBAN: PK98 KHYB 0179 0030 0135 4859.**
2. Only those qualifications, experiences, and publications, etc., will be considered for evaluation which are supported by documentary proof.
3. In-service candidates must apply through proper channel and submit a **No Objection Certificate (NOC)** from their parent department/organization along with the application form.
4. Original documents along with CNIC and domicile must be produced at the time of test/interview.
5. If any educational or other document submitted by the applicant is found to be incorrect/fake at any stage, the candidate will be disqualified immediately.
6. The University reserves the right to cancel, increase, decrease, or not to fill any of the advertised position(s) without assigning any reason.
7. No TA/DA will be admissible for appearing in the test/interview.
8. For the latest updates, please visit the University website.
9. Errors, if any, are subject to rectification by the University.

REGISTRAR,
University of Engineering & Technology Mardan
www.uetmardan.edu.pk, Phone # 0937-9230295